

**Glenville Fire District #7 – Commissioner’s Meeting
Thomas Corners
5 Airport Road, Glenville, New York 12302**

**Wednesday, August 9, 2023
6:00 PM**

Present: Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Wayne Penn, Edward Wierzbowski and Robert Bruce, Secretary, Terri Petricca; Treasurer Tammy Stocker; Chief Dan Vlainich and Assistant Chief Garth Riccio

MOTION: To approve the minutes of the July 12, 2023 meeting.

Moved by:

Seconded:

Ayes:

Noes:

MOTION CARRIED

Privilege of the floor was opened and with nobody present to speak, was closed.

Chief’s Report

Calls

July 1st, 2023 - July 31st, 2023 Call Report

Incident Type	Number of Incidents	Total Hours
Alarm of Fire	13	234
Mutual Aid Fire	4	53
Wires Down	5	56
Hazardous Condition	1	1
MVA	4	24
Emergency Medical Service (EMS)	48	2031
No Response	11	0
Total	86	2,399

Drill/Truck Check Schedule

Topic	Date
Drill - Air Guard Tower, Mask Confidence//Ladders	8/8/23
Driver/Pump Requalification	8/11/23
Truck Check	8/15/23 & 8/18/23
Drill - Air Guard Tower, Hose Advance/Aerial Ops	8/22/23
Driver/Pump Requalification	8/25/23

Personnel

Our current staffing level is currently at 27 Active Firefighters which includes 2 Probationary Firefighters and 1 Firefighter with Restrictions.

One prospective Firefighter with Restrictions which the Company voted to accept and needs to be voted on during the August District Meeting.

Operational Report

There are many classes coming up this fall. Active Firefighters have been asked to sign up for classes to further their education and to stay up to date on the ever changing aspect of the fire service.

Active Firefighters have been reminded to stay at the station until all apparatus and personnel have returned to the station.

The Schenectady County Fire Coordinators Office held an ID tag service for members at East Glenville Fire Department Tuesday, August 8th. All active members who have not been previously issued an ID were asked to make an effort to attend this event. The Glenville Town Chiefs are in the process of updating the mutual aid interior firefighter color coding system. Most Departments no longer use the orange tag to signify firefighters are interior qualified but rather using green ID tags that the county is issuing. Red tags are being used to identify firefighters who are not interior. We intended to follow the same system however the District and Department policies may need to be updated. We have already obtained the majority of the tags and will need to inventory and possibly purchase the hardware used to affix the tags to our gear in order to utilize the new tags.

Requests

Qty.	Description	Potential Supplier	Not to Exceed	Line Item
5	FireDex Model 200 Leather Boot	Dival	\$450.00 Each	A3410.204 Protective Clothing
5	Bullard UST Fire Helmet	Dival	\$350.00 Each	A3410.204 Protective Clothing
5	FireDex Turnout Coat	Dival	\$2100.00 Each	A3410.204 Protective Clothing
5	FireDex Turnout Pant	Dival	\$1800.00 Each	A3410.204 Protective Clothing

The quote for 5 sets of gear was emailed to the commissioners. Total cost was between \$22,000 and \$23,000. The Chief was asked who would be receiving the new gear. He replied:

Liam Johnson
Jennifer Slingerland
Dan Vlainich
Don Steciak

One more – the chief was unsure of who at this time.

The Chief said the price of the boots could be removed from the quote as they are not needed.

There is one probationary firefighter that will require gear to be ordered for them. D. Graves suggested that gear not be ordered until this firefighter passes their probationary period. D. Vlainich agreed.

D. Graves mentioned that it was brought to his attention that the alarm system at the Glenville Sr. Ctr was set off during a recent drill held in the area. Also a key was broken off in their door lock. G. Riccio said the hydrant in front of the school was used and the alarm went off because the Sr. Center's system wasn't maintained properly. When the event happened, he spoke with the Town's maintenance person and explained what happened. Apparently, that person didn't relay the information to the correct people. D. Graves asked that the chief speak with Vicky from the Sr. Center to discuss and see how this can be avoided. D. Vlainich said this has been an ongoing issue and he has spoken with Vicky in the past. He will call her again.

MOTION: To approve Dylan Harris as a probationary member with restrictions.
Moved by: W. Penn

Seconded: B. Bruce
Ayes: Five
Noes: None

MOTION CARRIED

A discussion was held regarding the purchase of the gear and boots. The Chief has decided that he does, in fact, require at least 3 pair of boots.

MOTION To approve the purchase of 5 sets of gear and 3 pair of boots from Dival at a cost not to exceed \$23,000.

Moved by: W. Penn
Seconded: B. Bruce
Ayes: Five
Noes: None

MOTION CARRIED

COMMITTEE REPORTS

Boundaries

- T. Stocker said that she spoke with Glenville Highway Superintendent Tom Coppola who suggested the other districts be contacted to see if they want signs put up so they can all be done at the same time. T. Stocker suggested that E. Wierzbowski check on this at the next Town Chief's meeting.

Equipment

M Sgambati:

- The hose testing has been completed. We had two bad lengths, a 4" and a 2 ½". Cost for the testing is \$2,518.36 plus \$50 travel time. D. Vlainich requested replacing the hose with 50' lengths instead of 100' M. Sgambati will do this. D. Graves asked if any other hose is needed. D. Vlainich said he didn't know for sure at this time but will check.

W. Penn:

- Waiting for an EMS order of gloves and sterile water.

Apparatus

D. Graves

- Pump test completed. All passed. Cost for the testing is \$1,250.
- Still waiting for ladder testing to be done. UL is short on help. American Testing was contacted, and they have the same problem. They gave a time frame for testing anytime from now to December. Safety First only tests ground ladders.
- The old portable radios were sold to Saratoga Fairgrounds at a price of \$200. This was turned over to the Treasurer.

Building & Grounds

B. Bruce:

- He's been made aware of another possible 2 leaks in the decontamination room, and he may have to call a roofer. D. Graves mentioned that this sometimes occurs with hard driving rain and suggested that B. Bruce observe it if we get another rain event. D. Graves gave B. Bruce the name of a contractor that has worked on this issue in the past. B. Bruce said he would contact him.
- The gutter on the ice machine side of the building is plugged. He will get a ladder and take a look at it.
- Still waiting for the contractor to fill in the cracks in the parking lot. B. Bruce said he's having a hard time getting in contact with him. G. Riccio said he spoke with the contractor, who tells him he's left messages for B. Bruce and is waiting for him to call him. B. Bruce will call him again.

E. Wierzbowski.

- No date for the blacktop repairs yet. He is waiting to hear back from the contractor.

General Discussion

- Snowplow quote requests should go out soon. The past bid request will be reviewed and revised as necessary. B. Bruce will contact several companies for quotes and the notice will be placed on the sign and website.
- The TBS maintenance contract has been received. Whether or not to renew it was discussed. D. Graves thought it would be best not to renew inasmuch as new boilers will be installed and it's not sure who will be doing the work. E. Wierzbowski suggested the contract be thoroughly read to see what is included in it. He thought it might be best to sign it as it's not known when the new boilers will be installed. B. Bruce has the contract and will read through it. B. Bruce will also contact TBS to let them know what the district's plan for new boilers is.

Old Business

None

New Business

W. Penn

- One person signed up for the EMT refresher course at \$435 and two people signed up of the full EMT course at \$900/each. The county will be providing the text books.

E. Wierzbowski

- The Policy Committee is in the process of reviewing the policies. Some changes will be made. They will finalize their process and present them to the Commissioners for review and approval.

D. Graves

- Received word that Atty. Bill Young is retiring in January. B. Young as suggested that we contact Nicole Strippoli, Esq. be his replacement. She has been with the firm for 18 years and is familiar with many of B. Youngs clients.
- Todd Lavery will have the specs for the new boiler system ready for us on August 31st. He would like to present it to the Commissioners at that time and take any questions they may have for him.
- Ford has picked up one of the trucks. It will hopefully arrive in Rochester by mid September.

General Discussion

- The proposed 2024 budget is due to the town by 8/26. The chief is requested to provide a wish list of 2024 major purchases to the commissioners by 8/24.
- It was agreed that a meeting be held on Thursday, August 31 for the purpose of discussing the boilers and the proposed budget. The meeting will take place at 6 PM.

Finances

July 13, 2023 – August 9, 2023

- 2023 Budget Expenditures
 - August 2023 abstract in sum of \$14,979.97 for vouchers 202-2023 to 220-2023, resolution below.
 - YTD Actual vs Budget attached. Total spent to date is \$266,702.69 or 42.2% of the budget.
 - Trial Balance attached to show books are in balance.
 - Four (4) budget lines are over and require budgetary transfers, resolution below.
- Cash receipts
 - None received this month (Received \$200 from D. Graves for sale of radios this evening)
- Banking
 - Accounts have been reconciled with the bank.
- Celebrate
 - After a year of monthly submitting, calling, emails all National Grid accounts are tax exempt.

MOTION: Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby authorize the district treasurer to issue payment for vouchers 202-2023 through 220-2023 in the sum of \$14,979.97; and

Be if further resolved that the commissioners of Glenville Fire District No. 7 hereby authorize the district treasurer to transfer funds from Savings 0220 to the Now Checking 0215 in the sum of \$13,000.

Moved by: W. Penn

Seconded: B. Bruce

Ayes: Five

Noes: None

MOTION CARRIED

MOTION: Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby authorized the District Treasurer to make the following budgetary transfers to make all budget lines whole.

- A3410.404 Contracts - \$177.10
 - Transfer from A3410.402 Utilities
- A3410.461 Consultant/Auditor - \$750.00
 - Transfer from A3410.463 Elections
- A3410.485 Medical/EMS Supplies - \$1062.29
 - Transfer from A3410.486 Cell Phones
- A3410.488 Maintenance/Repair - \$1872.78
 - Transfer from A3410.486 Cell Phones

Moved by: W. Penn

Seconded: M. Sgambati

Ayes: Five

Noes: None

MOTION CARRIED

With no further business to conduct the meeting was adjourned at 7:18 PM.

Respectfully submitted

Terri Petricca