

Glenville Fire District #7 – Commissioner’s Meeting
Thomas Corners
5 Airport Road, Glenville, New York 12302

Thursday, August 31, 2023
6:00 PM

Present: Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Wayne Penn, Robert Bruce (in part) and Edward Wierzbowski: Secretary, Terri Petricca; and Treasurer Tammy Stocker

Also Attending: Todd Lavery, Consultant for boiler project; Gregg Petricca, Facilities Mgr.; District #7 Attorneys Bill Young and Nicole Strippoli

Todd Lavery began with a summary of his qualifications. A copy of his resume was previously submitted to the commissioners and is on file. He was approached by D. Graves and asked to look at the system and offer his recommendations. Todd looked over the system several times and also spoke with TBS about it. Todd has prepared a 33 page document (technical specifications) for the replacement project which was made available to the commissioners and attorneys for review.

Todd highlighted the existing 20 year old system which was designed by CT Male when the new firehouse was constructed. He recommends replacement of the 6 existing boilers as the best and most feasible option. Estimated cost is between \$60,000 and \$80,000.

Atty. Bill Young said that he read through the document and found it to be very thorough. He also noted that the district is required to go out for bid and legally advertise this at least once in the designated newspaper.

Todd suggested designating or hiring a Clerk of the Works to ensure that the project is completed in accordance with the specifications. D. Graves said he believes a Clerk of the Works should be hired because we don't really have anyone qualified or that can be available when needed to make sure things are done correctly.

The specs were outlined and discussed. Todd noticed a couple of errors that will be corrected.

It was asked if there is any asbestos that needs to be addressed. Todd stated that there is not and also there are no PCB's.

Todd estimated that the entire project should take no longer than 2 weeks to complete.

The original plans are to be utilized thus eliminating the need for new engineered drawings. However, any changes that may arise may necessitate the requirements for new stamped plans.

G. Petricca asked if the system should have any additives to the water. Todd said that's not necessary, and the system shouldn't have water in it anyway. Water in the system may freeze and cause damage should there not be heat for any reason, especially in the apparatus room concrete floor. However, the propylene and glycol does need to be changed out every 5 years. This entails flushing and refilling the system. G. Petricca asked if TBS should be included to disconnect the existing system. Todd felt that wasn't necessary and whoever is awarded the contract would be capable to do so.

Todd will revise the specs and get them back to Dale ASAP. Once received, the attorney will look it over again. After that, the legal notice for the request for bids will be placed in the Gazette.

A brief recess was held at 6:45PM.

Commissioner Bruce is now in attendance and Attorneys Young and Strippoli departed.

The meeting resumed at 7:00 PM to discuss the preliminary budget for 2024.

T. Stocker has prepared budget figures and it's been determined that the 2% tax cap will not be exceeded.

The Chief submitted a list of purchase items for next year. His estimate to purchase 5 sets of gear was reduced by the commissioners to 3 in order to maintain the tax cap.

MOTION: to accept the preliminary budget for 2024 at \$693,909 which is within the 2% tax cap.

Moved by: E. Wierzbowski

Seconded: W. Penn

Ayes: Five

Noes: None

MOTION CARRIED

There being no further business to conduct the meeting was adjourned at 7:40 PM

Respectfully submitted,

Terri Petricca