

**Glenville Fire District #7 – Commissioner’s Meeting
Thomas Corners
5 Airport Road, Glenville, New York 12302**

Wednesday, March 8, 2023

Present: Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Bob Bruce, Wayne Penn, and Ed Wierzbowski; Treasurer Tammy Stocker; Chief Dan Vlainich; Assist Chief Garth Riccio

Absent: Secretary Terri Petricca

Meeting was called to order by Chairman Dale Graves at 6:00pm

Motion: The minutes of the February 8, 2023 meeting are approved.

Moved by: W. Penn

Seconded: B Bruce

Ayes: Five

Noes: None

Absent: None

Motion Carried

Privilege of the floor was opened and with nobody present to speak, was closed.

Chief’s Report: Chief Vlainich

Calls February 1 st , 2023 - February 28 th , 2023 Call Report Incident Type Number of Incidents Total Hours Fire Alarm 11 672 Vehicle Fire 1 20 Mutual Aid Structural Response 1 5 Carbon Monoxide 2 29.4 Hazardous Condition 1 7.2 Assistance 3 12.75 Motor Vehicle Accidents 2 10.4 Emergency Medical Service (EMS) 55 6,441.4 Mutual Aid EMS 1 1.2 Unanswered Alarms 2 0 Total 79 7,199.35 Drill/Truck Check Schedule Topic Date Drill - PPE/Resp. Protection 3/14/23 & 3/17/23 Truck Check 3/21/23 & 3/24/23 Drill - SCBA/Mask Confidence 3/28/23 & 3/31/23 Truck Check N/A 1 Personnel Our current staffing level is currently at 26 Active Members which includes 4 Probationary Members and 2 Firefighters with Restrictions. Two firefighters are out on medical, non-firematic related. One firefighter completed one Fire Officer 1 Module, one firefighter is scheduled to attend BEFO, one firefighter attending NYS Weekend in Maryland. Operational Report We supported the last call ceremony for Past Chief, Past Commissioner and Past Company President Ben Hertzendorf on February 15 th , 2023. I expressed our gratitude to our neighboring Departments for their attendance to Ben’s last call. We supported the “Doggie Paddle for Veterans” in the month of February by providing Truck 2775 and a crew for the welcoming ceremony of Jimmy Thomas. Jimmy started his fundraising effort for Veteran K-9s in Schenectady. From Schenectady Jimmy kayaked to Florida and then bicycled back to Glenville to complete his journey. This effort was led by the Rotary Club and it was an honor to welcome Jimmy home. We responded to Scotia for a structure fire with Engine 2723 and Truck 2775 on February 11 th , 2023. One firefighter sustained a minor injury from a dog bite. An injury report was completed and turned in to the District. We responded to a vehicle fire involving a backhoe located at 81 Freemans Bridge Road on February 18 th 2023. We also responded to a dryer fire located at 123 Saratoga Road, Cunningham’s Laundromat on February 18 th 2023. The Schenectady County Fire Investigators have provided a report. Physicals and fit tests dates have been established with Saratoga Health Occupational Medicine. All active firefighters will have to complete a physical by April 1 st , 2023 and for firefighters qualified as “Interior” or “Exterior” a fit test will also need to be completed by the same date. If you are unable to attend one of the scheduled evenings please notify Chief Vlainich. Firefighters who fail to obtain their annual physical by April 1 st , 2023 will be temporarily suspended from firematic related activities until one is completed. For firefighters qualified as “Interior” or “Exterior” who fail to obtain their fit test by April 1 st , 2023 will be temporarily downgraded to “Scene Support” until a fit test is completed. We are finishing up our annual review of CPR/First Aid, Hazardous

Communication Plan, Exposure Control Plan, Sexual Harassment and Fire Extinguishers. Firefighters who have missed any of the drills need to complete the required training by April 1 st , 2023 through our online learning center McNeil & Company. Firefighters who have missed CPR/First Aid class need to contact EMS Captain Wayne Penn for a make-up class. A training credit "Blue Sheet" shall be completed when a course(s) is/are completed and notify Assistant Chief Riccio so he can track attendance. East Glenville Fire Department will now be responding to our calls with their aerial in lue of their engine. We are still working on the implementation of a dedicated Safety Officer for the Department. We had an unusual occurrence in February when a Scott SCBA air bottle was dislodged from a Scott NxG2 air pack during a training evolution. No firefighters were injured and the air pack and bottle were taken out of service immediately. Cosmetic damage to the corner of the Equipment Room from where the dislodge bottle traversed to was noted by the Officers in attendance of the training. See 'Equipment Report" for further details. Scotia Fire Department is interested in providing the Town of Glenville with an ambulance service. Chief Dave Wood of the Scotia Fire Department has reached out to each Town Chiefs and during the Officers Meet and Greet this past month. The proposed objective is to provide 2 ambulances to the Town of Glenville and Village of Scotia with ALS capability. Chief Wood and his Department have been in talks with both the Mayor of Scotia and Glenville Town Supervisor in regards to their proposal. Chief Wood has asked either the District or Chief provide a letter to the Town of Glenville Supervisor if we are in favor of their proposal. The Mohawk Ambulance Service (MAS) has also provided a communication in regards to this matter to all of the Town Chiefs dismissing the need for Scotia Fire Department to provide this service. Over the last 10 years MAS has provided average service to our District. I do believe a contract with an ambulance service would be beneficial to the Town of Glenville moving forward and I support that avenue. Chief Vlainich attended a special meeting with the Board of Fire Commissioners on February 24 th , 2023 in regard to himself abstaining from attaching the received Schenectady County Fire Investigation Reports to the Thomas Corners Call Sheets located in the Apparatus Room after being directed to multiple times by the Chairman of the Board of Fire Commissioners. Both parties ultimately agreed that the Schenectady County Fire Investigation Reports would be kept in the Chief's Office until the completion of the calendar year at which time the Investigation Reports will be attached to the Thomas Corners Call Sheets and retained by the District. Chief Vlainich noted that all business related documents should be turned over to the District following his/her term as Chief to ensure documents are not misplaced or discarded. Chief Vlainich has communicated to the Department that all documents containing personal information or addresses in regards to calls (i.e. fire reports, PCR worksheets, etc.) shall be placed in the Apparatus Room podium which is now locked for security reasons. The Commissioners will be working on a policy to further clarify the expectation of how to handle District documents. Chief Vlainich was issued a verbal warning for his behavior. We have been asked by Schenectady County to look into establishing an active shooter response task force. Many Fire Departments in the county including our mutual aid Departments are working towards or have already established task forces. The idea is that once the active shooter is either isolated inside the structure or neutralized the response task force would enter under heavy police escort into the structure through a safe and protected corridor to tend to severely injured personnel and then extricate those personnel. I have talked about this amongst the firefighters and there are mixed thoughts on this matter including my own. I understand the purpose behind thought however I struggle with the need to have our responders in an active police scene. The County is trying to establish an informational seminar on this topic in the near future and I believe a Commissioner and myself at minimum should attend to better understand the fine details and commitments. Equipment Report The Cutters Edge roof ventilation saw is back in service following repair. One Scott NxG2 air pack was taken out of service following a bottle being dislodged from the pack during a training evolution. The bottle that was ejected was also removed from service. Both were examined by a MES Technician and no defects were noted. The components on the air pack which were damaged when the bottle became dislodged were getting repaired along with a mask mounted regulator 3 from a different air pack. The bottle was up on its final hydrotest, MES has taken the bottle for disposal per Commissioner M. Sgambati. It is important to not Commissioner M. Sgambati was present for the initial investigation of the airpack incident with the MES Technician. Per the MES Technician this is the first he has ever heard of this happening and there are no service bulletins on this type of issue. Car 279 went to the Town of Glenville Highway Department on February 9 th , 2023 for a NYS Inspection and service. The vent selector for the heating/cooling system was also replaced after it failed. Engine 2724 is at Detroit awaiting parts after diagnosing the rough running condition. Car 279 and Car 278 were brought to the Schenectady County Highway Department to be evaluated for possible purchase. Topic(s) of Discussion/Outstanding Items We are asking for the Board of Fire Commissioners to provide a list of areas of which they are cognizant of to the Chiefs. As previously documented in my January 2023 and February 2023 report, I am asking the District to look into hiring a grant writer or having a Commissioner responsible for exploring and writing grants. We would like to work with one of the Commissioners to incorporate the Department Policies into the District Policies. This will

help limit any duplication or confusion as to which policies, procedures, guidelines dictate the different parts of our business. The District has received several quotes in regards to the upgrade of the Meeting Room audio & visual system. I suggested a 60/40 split to cover the cost of the upgrade with the District covering 60% and the Company covering 40%. I would like resolution to move forward with one of the quotes and provide the Company Executive Board with such resolution.

D Vlainich questioned about the SCBA. M Sgambati said repairs have been made. It would appear that it was not properly seated. D Vlainich will refresh all to make sure they do.

G Riccio spoke on the new 457 Dutch Meadows apartments. He learned that Scotia Fire Department has put their Knox boxes on all buildings however when he looked at map it appears that the fire district line goes down the middle. Boundary line needs to be determined. Also the numbering does not make sense as Glenwyck is #150 and Walmart is #200. E Wierzbowski inquired who handled matters of this nature in the past, Hertzendorf did. M Sgambati stated that if FD4 is getting the calls then no expense to FD7 therefore no problem that they get the tax money.

D Graves question why have FD3 respond with ladder. D Vlainich replied that sometimes #5 is dedicated for suppression therefore this would provide needed ladder.

W Penn question if there is a contract with Zoll Data Systems. No one knew of a standing contract, they get paid on a monthly basis. He said the State had previously recommended Zoll, that is how we got them. He mentioned that the state now has a free system that would be more compatible with fire responders. Will look into if there is a contract.

D Graves with regards to the ambulance service. M. Sgambati stated that it is not the districts concern but rather the town's concern. W. Penn stated it is not often that Mohawk does not have an ambulance respond, the issue is more that it is not equipped with a paramedic. E Wierzbowski mentioned that it is his understanding that Scotia has more homework to do, see if it would be doable in the Village first. Was determined that it was a town matter.

Motion: To authorize the joint purchase of one (1) 75" interactive touch screen flat screen tv with related installation from Manocchi Technology Services, Inc. with the department and removal of existing projector. Cost for said purchase, labor and material not to exceed \$5,952 from budget line A3410.208.

Moved by: D Graves

Seconded: W. Penn

Ayes: Five

Noes: None

Absent: None

Motion Carried

COMMITTEE REPORTS

Equipment

M. Sgambati

- Pack was sent out for repair, cost of \$93.50 and \$61.40 for bottle. Spoke with MES about lease option of SCBA. They have a 5-year lease/loan option. He has not found any other company that does lease option. Equipment would be warranted for 5 years but as they would technically be the districts all repair/maintenance cost would be the districts. Question was what does the

district want to replace. D Vlainich stated that newer units should be keep as spares/reserve packs. It was determined that 18 packs should be replaced.

W. Penn

- Sherman conducted the quarterly air test.

D. Graves

- Air Gas to fill bottles at a cost of \$18 each.

Apparatus

D. Graves

- 274 is at Detroit for CAM sensor and RPT valve relating to the injectors for fuel/oil pump. They are waiting for parts.
- 270 was repaired by BEARCOM, voucher is in abstract tonight to be paid.
- Chief vehicles are at the county as they are interested in purchasing them. E Wierzbowski questioned how was cost determined, was NADA or Kelly Blue Book used. D Graves replied price came from Todd at Franks Body Shop.

Building & Grounds

B Bruce

- Door #2 will have the motor replaced next week along with the rubbers. Old motor will be repaired for spare.
- Reported that mice droppings have been found in the kitchen drawers. Company needs to be reminded to clean up food items after events and meetings.

E Wierzbowski

- Received request for use of meeting room from Mike Healey for 3/19/23 from 1p-3p for birthday party.

Motion: Authorize Mike Healey the use of the meeting room on 3/19/23 from 1p-3p.

Moved by: E Wierzbowski

Seconded: B Bruce

Ayes: Five

Noes: None

Absent: None

- Questioned in tonight's abstract payment to Gregg Petricca for monthly maintenance of building. Questioned what services are to be provided. D Graves replied dusting, mopping, bathrooms, garbage, etc. E Wierzbowski said the bathrooms have not been maintained and members had to clean for Hertzendorf's event. All commissioner's shared his concern. Wierzbowski to speak with Petricca.
- Have not had a chance to speak with H2O regarding softening system. M. Sgambati said he has quote from H2O for second softener system (\$4,739) which includes tap main to front. J Walter provide quote (\$1,700) to run bypass, H2O would not quote bypass.

Motion: To accept quote in the sum of \$1700 from KJW Plumbing & Remodeling LLC to tie water feed going to bay area to water softener outlet, installation of ball valve to isolate softened water when filling trucks. Install insulating cover. Expense from budget line A3410.404

Moved by: M. Sgambati

Seconded: W Penn

Ayes: Five

Noes: None

Absent: None

D Graves

- Received two (2) quotes for having **all** floors waxed and carpets shampoo. Stanley Steemer in sum of \$4164 and Legacy Cleaning & Maintenance LLC in sum of \$8841.50

Motion: To accept quote in the sum of \$4164 from Stanley Steemer to wax all floors and shampoo all carpets. Expense from budget line A3410.404

Moved by: W Penn

Seconded: B Bruce

Ayes: Five

Noes: None

Absent: None

New Business

M. Sgambati – none

W. Penn

- request to attend trip/training with zero cost for tuition, zero cost for housing, \$105 cost for meals and \$774 for mileage.

Motion: To authorize W. Penn to attend leadership training at National Fire Academy. Expense from budget line A3410.441

Moved by: M Sgambati

Seconded: B Bruce

Ayes: Five

Noes: None

Absent: None

E. Wierzbowski

- Attended fire commissioner's training on Saturday. One topic discussed was policies, sexual harassment and workplace violence policy for non-active members and employees. D Graves said district has online course through McNeil insurance.

D. Graves

- E Wierzbowski and B Bruce attended commissioner training; certificates should be filed in cabinet.
- D&L Tree repaired cutter, thank you G Riccio for connection.

Old Business

M. Sgambati – none

W. Penn – none

E. Wierzbowski – none

D. Graves - none

Finances

T. Stocker

Motion: Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby authorize district treasurer issue payment of vouchers 055-2023 through 081-2023 in the sum of \$41,300.79; and

Be it further resolved that the commissioners of Glenville Fire District No. 7 hereby authorize the district treasurer to transfer funds from Savings 0220 to Now Checking 0215 in the sum of \$30,000.

Moved by: W. Penn

Second by: M. Sgambati

Ayes: Five

Noes: None

Absent: One

Motion Carried

Treasurer Stocker presented budget vs actual year to date for 2023 with total expenditures to date in the sum of \$144,454.90. Also, present year end for 2022 with net income of \$128,133.44 however outstanding items include turn out gear and masks.

With no further business to conduct the meeting was adjourned at 8:22 PM.

Respectfully submitted

Tammy Stocker