

**Glenville Fire District #7 – Commissioner’s Meeting  
Thomas Corners  
5 Airport Road, Glenville, New York 12302**

**Wednesday, September 13, 2023  
6:00 PM**

**Present:** Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Wayne Penn, Edward Wierzbowski and Robert Bruce, Secretary, Terri Petricca; Treasurer Tammy Stocker; Chief Dan Vlainich and Assistant Chief Garth Riccio

**MOTION:** The minutes of the August 9<sup>th</sup> and August 31<sup>st</sup> meetings are approved.

Moved by: M. Sgambati  
Seconded: W. Penn  
Ayes: Five  
Noes: None

**MOTION CARRIED**

Privilege of the floor was opened and with nobody present to speak, was closed.

**Chief’s Report**

D. Vlainich

**Calls**

August 1<sup>st</sup>, 2023 - August 31<sup>st</sup>, 2023 Call Report

Incident Type	Number of Incidents	Total Hours
Alarm of Fire	8	97
Appliance Fire	1	6
Brush Fire	2	5
Mutual Aid Fire	1	6
Mutual Aid Standby	1	1
Hazardous Condition	2	7
Emergency Medical Service (EMS)	39	1,424
No Response	7	0

Total	61	1,546
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### **Drill/Truck Check Schedule**

Topic	Date
Drill - Extrication	9/12/23 & 9/15/23
Truck Check	9/19/23 & 9/22/23
Drill - Extrication	9/26/23 & 9/29/23

### **Personnel**

Our current staffing level is currently at 28 Active Firefighters which includes 3 Probationary Firefighters and 2 Firefighter with Restrictions.

No Firefighters out on medical.

### **Operational Report**

We supported the Air National Guards 75th anniversary on Saturday September 9<sup>th</sup>.

We supported the 9/11 ceremony at Max 410 on Monday September 11<sup>th</sup>.

The Policy Committee met to review the Department Policies and Standard Operating Procedures. Some suggestions have been made by the committee and a change synopsis is being developed.

Active Firefighters have been asked to sign up for classes to further their education and to stay up to date on the ever changing aspect of the fire service.

We are in the process of changing our accountability system to align with the other town departments. We will be utilizing the Schenectady County ID cards shortly.

I asked all Firefighters to check their turnout gear. We had an issue last month where a Firefighter found their turnout gear had been tampered with. This behavior is unacceptable and uncalled for and has been communicated to the Department.

On September 19<sup>th</sup>, a reporter from the Gazette will be conducting interviews with several members of the Department. This is being done to support an article advertising our 75th anniversary. This effort is being driven by Bud Bertino who has been a great help in updating many of the plaques around the station and has been working on community outreach items.

We will be assisting with facility fire drills at the Summit at Glenwyck and Judson Meadows in the month of October.

One of the Departments Lieutenants has failed to successfully complete a drill involving the use of an SCBA since the 1<sup>st</sup> quarter of the year. The Lieutenant has had multiple opportunities to complete this critical attribute however, the individual has stated due to fatigue and age they cannot complete the drill and that the training is ridiculous. After discussion with the remaining Firematic Officers, the Assistant Chief and myself will reclassify the Lieutenant from an Interior Firefighter qualification to an Exterior Firefighter after a discussion with the individual. This is being done to protect both the individual and other members of the Department. The individual will remain as a Lieutenant until the end of 2023 but will be briefed on the expectations for the remainder of the year.

We have an opportunity to partake in live burn training this fall with Alplaus Fire Department. The Chief from Alplaus has provided a quote from a third party vendor, Calderwood Training Solutions, to conduct this training. This would be a great opportunity for our members to attend live fire training. I am asking the district to cover 50% of the cost of the training which is \$1200.00.

The Board would like to know how many members are interested in this before committing to anything. D. Vlainich agreed and will put something out to get an approximate number of participants. It will be open to all active members.

I have reached out to Vicki from the Glenville Senior Center via email. In my email to Vicki I proposed a procedure to help avoid future issues and stating that the sprinkler system had not received the annual inspection required. Vicki has passed the issue on to the Town of Glenville Public Works Commissioner who has asked us not to use the hydrants in the Glen-Worden complex until the issue with the Senior Center alarm system has been fixed. The Board of Fire Commissioners has been forwarded all emails regarding this issue.

D. Vlainich and G. Riccio said that the F.D. should not be shutting down the system for liability reasons. D. Graves said that they should stop using this site because of the water pressure issues and perhaps use Tower Rd. instead.

I will be out of town from Saturday, September 23<sup>rd</sup> until Tuesday, October 3<sup>rd</sup>. I intended to have Captain Mike Healy utilize my car while I am out of town unless the Board of Fire Commissioners have any objections. Captain Healy will be directed to utilize the call sign Car 277 when responding to calls.

### **Equipment**

T-2775 is making an odd noise when in pump gear. Commissioner D. Graves has been notified and the truck will remain out of service until the issue can be addressed. Our mutual aid Departments have been notified.

D. Graves said Firematic was in today and determined that the pump is bad. It was 5 quarts low of oil. D. Graves believes this could have been avoided if truck checks were still being performed.

## **Requests**

<b>Qty.</b>	<b>Description</b>	<b>Potential Supplier</b>	<b>Not to Exceed</b>	<b>Line Item</b>
4	Yellow 4" x 25' Pro- Flow Rubber Hose (Storz Couplings)	Firehosedirect.com	\$460.00 ea.	A3410.202 Hose/Nozzles/ Ladders

Fire End & Crocker was found to have the hose at a cost of \$365/ea, plus \$75 shipping.

**MOTION:** To purchase 4 25' lengths of hose from Fire End and Crocker at a cost not to exceed \$1,550.

Moved by: W. Penn  
Seconded: M. Sgambati  
Ayes: Five  
Noes: None

**MOTION CARRIED**

D. Vlainich said the 4 50' hose lengths are still needed. These were previously approved to replace the 2 100' lengths that failed. D. Vlainich will get pricing on them for the Board.

## **COMMITTEE REPORTS**

### **New Business**

#### **D. Graves:**

T. Lavery recommended a couple of people to perform the duties of Clerk of the Works for the boiler project. D. Graves and M. Sgambati met with one, Tony Ward, and after reviewing his resume would like to proceed with hiring him. T. Ward provided an estimate of the time he believes will be needed for the job. His quote is for \$5,500 for 50 hours at \$110/per hour.

**MOTION:** To hire Mr. Tony Ward as Clerk of the Works for the boiler project at a rate of \$110 per hour.

Moved by: M. Sgambati  
Seconded: B. Bruce  
Ayes: Five  
Noes: None

**MOTION CARRIED**

## M. Sgambati

The pre-bid meeting was conducted, and four contractors were present. T. Ward and T. Lavery were also present. At that time the contractors agreed to put in a contingency amount of \$0 and go with the change order process. The contractors and T. Ward also suggest removing the performance bond requirement from the specs. There was also some concern with the time frame for the completion of the project. It was suggested that it be put on hold until the spring.

E. Wierzbowski said he doesn't agree with removing the performance bond. Should the contractor, the district will be responsible for hiring someone else and end up paying a higher overall cost. It also would most likely delay the project. Additionally, this was something our attorney specifically added to the specs. E. Wierzbowski also said he would like to move forward with the project and get on a schedule as soon as possible rather than holding off until spring.

The Board discussed the items brought up at the pre-bid meeting and decided to leave the specs as they are without change.

The bids are due by 4 PM Monday, September 18<sup>th</sup>. A special meeting will be held on September 27<sup>th</sup> at 6 PM for the bid award. (NOTE: This was later changed to September 20<sup>th</sup> at 6 PM)

## W. Penn

Would like to look into giving the company a plaque for their 75<sup>th</sup> anniversary. The Board agreed.

**MOTION:** To approve the purchase of a 75<sup>th</sup> anniversary plaque for the company at a cost not to exceed \$150.

Moved by: E. Wierzbowski

Seconded: M. Sgambati

Ayes: Five

Noes: None

**MOTION CARRIED**

## Boundaries

No Report

## Equipment

### M. Sgambati

We will need to plan for the purchase of 15 new SCBA bottles as the current bottles will reach their end of life.

Two masks were received from MES at a cost of \$750.

## **Apparatus**

### **D. Graves**

275 needs to be brought to Firematic on September 15<sup>th</sup>

279 went to DPW for an exhaust leak and it was found that the vehicle hit a curb.

New chief's vehicle – waiting for the cap to come in. The lettering will be done after that has been put on. The second vehicle hasn't been built yet.

278 – G. Riccio said there is a rattle when accelerating. D. Graves will call for an appointment to have it looked at.

## **Building & Grounds**

### **E. Wierzbowski**

The TBS service contract was reviewed, and he recommends that the chairman sign it. D. Graves asked if it's still needed with the new boiler project in process. E. Wierzbowski explained that it is best to have it as it covers items other than the boilers and we don't have a schedule for the new boilers yet. This contract is effective as of September 1, 2023

The snowplow specs were reviewed and updated. They will be given out to contractors.

The blacktop patch was done, however there is now ponding occurring. B. Bruce will contact the contractor to discuss performing the project as was discussed.

Looked at the rain gutter and it's not plugged. B. Bruce will look at it the next time it rains.

### **B. Bruce**

Will contact J. DeMartino and Josh Walter for quotes to repair the concrete.

## **Old Business**

### **E. Wierzbowski**

The policy committee has met and has several recommendations for changes to some of the policies and combining duplicates. They will be sent out for feedback.

## **Finances**

**MOTION:** Now therefore be it resolved that the commissioners of Glenville Fire District No 7 hereby authorize the district treasurer to issue payment for vouchers 218-2023 through 238-2023 in the sum of \$12,986.93; and Be it further resolved that the

commissioners of Glenville Fire Dist No 7 hereby authorize the district treasurer to transfer funds from savings 0220 to the Now Checking 0215 in the sum of \$10,000.

Moved by: M. Sgambati  
Seconded: W. Penn  
Ayes: Five  
Noes: None

**MOTION CARRIED**

**MOTION:** Now therefore be it resolved that the commissioners of Glenville Fire Dist. No 7 hereby authorizes the district treasurer to make the following budgetary transfers to make all budget lines whole.

A3410.404 Contracts - \$1955.30  
    Transfer from A3410.402 Utilities  
A3410.442 Conf/Training - \$1245.00  
    Transfer from A3410.444 Dues/Publications  
A3410.485 Medical/EMS Supplies - \$463.26  
    Transfer from A3410.486 Cell Phones  
A9040.800 Workers Comp - \$274.03  
    Transfer from A3410.490 Insurances

Moved by: W. Penn  
Seconded: M. Sgambati  
Ayes: Five  
Noes: None

**MOTION CARRIED**

**MOTION:** To approve payment to the district's attorney, Bill Young, in the amount of \$2,056.50 for legal services.

Moved by: D. Graves  
Seconded: M. Sgambati  
Ayes: Five  
Noes: None

**MOTION CARRIED**

**NOTE:** The October meeting has been rescheduled to October 4<sup>th</sup>.

With no further business to conduct the meeting was adjourned at 8:02 PM.

Respectfully submitted

Terri Petricca