

**Glenville Fire District #7 – Commissioner’s Meeting  
Thomas Corners  
5 Airport Road, Glenville, New York 12302**

**Wednesday, October 4, 2023  
6:00 PM**

**Present:** Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Edward Wierzbowski and Robert Bruce, Secretary, Terri Petricca; Treasurer Tammy Stocker; Chief Dan Vlainich and Assistant Chief Garth Riccio

**Excused:** Commissioner Wayne Penn

**MOTION:** The minutes of the September 13, 2023 and September 2023 meetings are approved.

Moved by: M. Sgambati  
Seconded: B. Bruce  
Ayes: Five  
Noes: None

**MOTION CARRIED**

Privilege of the floor was opened and with nobody present to speak, was closed.

**Chief’s Report**

Calls

September 1<sup>st</sup> 2023 - September 30 2023 call Report

Incident Type	Number of Incidents	Total Hours
Alarm of Fire	1	41.16
Mutual Aid Standby	1	0.45
MVA	2	1522
Hazardous Condition	1	1
Water Problem	1	2.26
Emergency Medical Service (EMS)	46	4044
No Response	4	0

Total	56	5610.87
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Drill/Truck Check Schedule

Topic	Date
Drill - Evacuation Drill (Judson Meadows)	10/10/23
Drill - Evacuation Drill (Glenwyck)	10/17/23
Truck Check	10/24/23 & 10/27/23
Truck Check	10/31/23 & 11/3/23

Personnel

Our current staffing level is currently at 28 Active Firefighters which includes 3 Probationary Firefighters and 2 Firefighter with Restrictions.

No Firefighters out on medical.

1 Firefighter has completed their probation and was voted in by the Company last evening.

Operational Report

We will be supporting 2 evacuation drills this coming month. One drill will be at Judson Meadows and one will be at the Summit at Glenwyck.

The Alplaus Fire Department has arranged a live fire training opportunity for us to take part in on Sunday, October 15<sup>th</sup> starting at 8AM at the Saratoga Training Tower. Please see Chief Vlainich if you are available to participate.

On Friday, October 20<sup>th</sup> we will be giving a fire prevention assembly and truck walk around Glen-Worden Elementary School. The projected start time of the assembly portion is 9:00AM. .

Firefighters have been reminded to bring in the carbon monoxide meters as we are entering heating season.

The Firefighter who had not successfully completed an SCBA drill over the past year has agreed to be an Exterior Firefighter.

We have an opportunity to partake in live burn training this fall with Alplaus Fire Department. Calderwood Training Solutions has been contracted by Alplaus to conduct this training. Alplaus is covering the cost of the training evolution and has asked for participants and an engine to support the evolution on Sunday, October

15th I have had interest from personnel and plan to have Beukendaal Fire Department provide an engine to all of our structure fire calls while we are at training.

### Equipment

CAR-279 has had a tire pressure sensor fault light on for the past 2 weeks. The air pressure is being checked routinely to ensure the proper pressure is being maintained until further direction is provided by the Board. D. Graves said to take the vehicle to the Glenville DPW.

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ensor Geno We have started to utilize apparatus inspection sheets to better track and trend issues with the trucks.

2723 rear tire pressures were low and they were attempted to be filled, however there was an issue with some of the valve stems. The issue was resolved following the truck check and the Town Highway Garage rectified the issue the following day. Receipts were submitted from NAPA for the temporary fix.

2724 air rear air pressures were also found to be low. We will reach out to the Town Highway Garage to check on the availability to get them filled.

### Requests

None at this time.

## **COMMITTEE REPORTS**

### **Boundaries**

D. Graves asked about the status of the district boundary signs. E. Wierzbowski said the subject didn't come up at the Town Chief's meeting.

### **Equipment**

M. Sgambati:

- Flow tests on the air packs will be this Friday.

### **Apparatus**

D. Graves

- 275 went to Firematic for repairs
  - Transfer case for the pump needs to be replaced. Cost for new is \$43,084: Cost for rebuilt is \$25,372. The vehicle will be out of service for approximately 42 days. D. Graves spoke with the board and it was agreed to proceed with the rebuilt part.
  - Additional repairs will also be made while it's there. i.e.: repairs to the ladder. The Board agreed to review these repairs and costs at a future time.

**MOTION:** Authorization for Firematic to replace the transfer case for the pump with a rebuilt part at a cost not to exceed \$26,000 plus installation charges.

Moved by: M. Sgambati

Seconded: D. Graves

Ayes: Five

Noes: None

**MOTION CARRIED**

- 276: Caliper and radiator repairs. Towing expense was covered by insurance, less the deductible.
- New chief vehicles: They are still waiting for the cap. The second vehicle is on line now.
- G. Riccio reported that the oil was checked in 273 and it's not a simple task to do and suggests that it's not a job for just anyone to be doing. He mentioned that there was a drip of oil on the bottom if the Board feels it should be looked at by a knowledgeable person. Otherwise, the oil was full and clean.

### **Building & Grounds**

E. Wierzbowski

- Received two bids for snowplowing.
  - Mareno Inc, C. W. Sealcoating, Glenville NY
    - \$6,000/season all inclusive
  - The Dirt Guy, Glenville, NY
    - \$7,800/season plus \$245 for salt after the first application.
- The bids were compared, and it was determined that Marino's makes the best fiscal sense.

**MOTION:** To authorize Commissioner Wierzbowski to enter into an agreement with Mareno Inc., C.W. Sealcoating, PO Box 2831, Schenectady NY for snow removal services for the 23/24 season at a cost not to exceed \$6,000.

Moved by: E. Wierzbowski

Seconded: B. Bruce

Ayes: Five

Noes: None

**MOTION CARRIED**

- It was agreed last month to renew the TBS contract after it was reviewed by E. Wierzbowski

**MOTION:** Now therefore be it resolved that the Chairman of the Board of Commissioners is hereby authorized to enter into an agreement with Technical Building Services, Inc. for Facility Management System commencing 9.1.23 for one year in the sum of \$3,710.00.

Moved by: E. Wierzbowski

Seconded: B. Bruce

Ayes: Five

Noes: None

**MOTION CARRIED**

B. Bruce

- Is working on locating covers for the outside lights.
- Will be here Friday for the station sprinkler system inspection.
- Purchased some filler for the concrete in front of the building and will be making the repair soon.

**Boiler Project**

E. Wierzbowski asked if the specifications are being adjusted to go back out for bid. D. Graves said that T. Lavery is working on it now and should have them to us soon.

A discussion was held regarding the Clerk of the Works. The recent bill he submitted, his duties, who he should report to, etc. E. Wierzbowski would like supporting documentation with his payroll voucher as we require for all other vouchers. He would at least like to get copies of whatever correspondence he has sent out to people. D. Graves said he doesn't feel that's necessary and further said his duties are on hold now until the project starts up in the spring so there won't be any additional charges at this time. M. Sgambati said a lot of the confusion and misunderstanding had to do with the short time frame they were originally working with. Things will be better moving forward as there's plenty of time to work out the details now.

**Old Business**

None

**New Business**

D. Graves

- Burhmaster was here to top of the generator and Glenville DPW was here to service it.

**Finances**

Tammy Stocker

September 14, 2023 – October 3, 2023

2023 Budget Expenditures

- October 2023 abstract in sum of \$56,150.90 for vouchers 239-2023 to 261-2023, resolution below.
- YTD Actual vs Budget attached. Total spent to date is \$357,934.11.
- Trial Balance attached to show books are in balance.
- Three (3) budget lines are over and require budgetary transfers, resolution below.

- Cash receipts
  - \$175 received from McNeil & Company – tow bill reimbursement
- Banking
  - Bank statements not available yet
- 2024 Budget
  - 2024 preliminary budget needs to be adopted as final budget
    - T. Petricca noted that this will be done after the public hearing which is scheduled for October 17, 2023.

**MOTION:** Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby authorize the district treasurer to issue payment for vouchers 239-2023 through 261-2023 in the sum of \$56,150.90; and Be it further resolved that the commissioners of Glenville Fire District No. 7 hereby authorize the district treasurer to transfer funds from Savings 0220 to the Now Checking 0215 in the sum of \$56,000.

Moved by: M. Sgambati  
 Seconded: E. Wierzbowski  
 Ayes: Five  
 Noes: None

**MOTION CARRIED**

**MOTION:** Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby authorized the District Treasurer to make the following budgetary transfers to make all budget lines whole.

- A3410.404 Contracts - \$5178
  - Transfer from A3410.208 Equip/Furniture
- A3410.446 Physicals - \$170.00
  - Transfer from A3410.445 Incentive Program
- A3410.462 Attorney Fees - \$2056.50
  - Transfer from A1930.4000 Judgements and Claims

Moved by: E. Wierzbowski  
 Seconded: B. Bruce  
 Ayes: Five  
 Noes: None

**MOTION CARRIED**

With no further business to conduct the meeting was adjourned at 7:21 PM.

Respectfully submitted

Terri Petricca